

Dates Attending _____
Balance Due _____
Roommate _____

MAINE JAZZ CAMP INFORMATION PACKET

Dear Maine Jazz Camper,

Welcome to Maine Jazz Camp! As a recipient of this letter you have already paid your tuition deposit for this year's summer session. Please consider this letter a receipt for your \$100 deposit. The balance of your tuition is due upon receipt of this letter or at least before camp starts. If that is absolutely not possible, you may bring the balance of the tuition to Registration. Please **DO NOT MAIL** any checks to me in Brooklyn after July 1. Please note details pertaining to your attendance are in the upper right hand corner of this page. A printed receipt for the balance of your tuition will be made available to you at the Registration table in Mallett Hall (Perkins Street) upon your arrival at Maine Jazz Camp on the UMF campus.

Along with this Information Letter you will find enclosed a list of Rules and Regulations, a Medical Form and the Schedule for the first day of camp. I urge you to read all of this information carefully, even if you are a veteran of the camp. There are small changes from year to year that you should be aware of. The Rules and Regulations Sheet, the Medical form and the Health & Fitness Center Release Forms should be signed and returned to me c/o Maine Jazz Camp, Van Brunt Station, P.O. Box 150-597, Brooklyn NY 11215 as soon as possible. If you have any questions, please contact me at mainejazzcamp@earthlink.net or telephone (718) 499-9051.

DIRECTIONS TO THE UNIVERSITY OF MAINE @ FARMINGTON: For Newport and points north - take Route 2 through Skowhegan to Farmington. From Augusta and points south - take Interstate 495 (Maine Turnpike) north; to Augusta/Belgrade exit, then take Route 27 north to New Sharon and left onto Route 2 which takes you to Farmington. Signs will be posted as you approach Farmington.

With regard to public transportation to Farmington: the closest airport is in Augusta, ME (although the Portland airport is more convenient in case of pick up); the closest train station is in Portland, ME (Amtrak); the closest bus stop is in Lewiston, ME (Greyhound, Concord Trailways). There is a bus service from Boston to Lewiston, ME via Portland.

REGISTRATION: Registration will be held on each Sunday between the hours of 1:00 and 3:00 p.m. Auditions are held immediately after Orientation (from 3:30 p.m. until 4:45 p.m.). Upon arrival you should check the walls around Mallett Hall lounge where Registration will be held and then sign up for an audition. The schedule for the day will be posted on an easel at the entrance of Mallett.

DORMITORY: At registration, each camper will be assigned a room with double occupancy. If you have a roommate request, please submit it to me **BEFORE** camp and it will be considered. Please remember that all roommate assignments made by the time of the completion of registration are **FINAL**. Each camper is responsible for bringing their own sheets and other necessities such as towels, soap, etc. Blankets and pillows are provided. You may consider bringing a fan; the rooms get a little stuffy in July. **LABEL** your personal belongings and please do not leave things where they can be easily taken. The Jazz Camp cannot be held responsible for the loss of stolen property but if you leave something behind with a name and address you will most likely get it back if you contact the Conference and Facilities Dept. at UMF (Attention: Ernestine 207-778-7344). Laundry

facilities are available in the basement of the dorm - do bring your own detergent. Casual, comfortable clothing is recommended. There is no dress code for the concerts. Please keep spending money to a minimum. Your meals etc. are already taken care of, however, you may want to buy cds from faculty or use the Health and Fitness Center, etc . For those campers staying for 2 weeks - please note that there is no counselor supervision from Saturday noon until Sunday noon of the next session. (The counselors have a 24 hour break between sessions). However, there are several faculty members/campers staying in the dorm during this time. Also, the cafeteria is closed until Sunday evening but there are several restaurants, etc. in town.

HEALTH AND FITNESS CENTER: All campers will have access to the Health & Fitness Center located close to the dormitory. However there is a \$4 charge per visit or \$10 for week that each camper is responsible for. The younger campers will be accompanied by a counselor. Facilities available are swimming (you may wear shorts or bathing suits - no cut-offs), basketball (sneakers essential), weightlifting, track, etc. The Fitness Center is usually used from 6:30 p.m. to 7:30 p.m. Sunday through Thursday. Please check the sign up sheets posted daily.

COUNSELORS: Our counselors include Paul Lichter, Priya, Dan Kaufman, Liz Kosack, Gabe Terracciano all with prior experience of working with the students of Maine Jazz Camp.

ENSEMBLES: Every student is placed into an ensemble following an audition. On Monday morning, lists will be posted in the lobby with the make-up of all the ensembles. Placement takes into consideration all skills applicable to jazz, such as reading, improvisation, theory and ear training. Other factors such as age and experience are also taken into account. All students are encouraged to develop a regular practice schedule well before coming to camp. Some tips for practice include working on major and minor scales, arpeggios, sight reading and rhythmic patterns. Please do not worry if you are not able to do all this as we have faculty that will help you during your stay at camp. However, the more prepared you are, the faster you will improve in your ability to improvise.

PRACTICE TIME: We have allotted certain times and locations for any camper who might want to practice during their week in Farmington. The camper must sign up and inform a counselor **IN ADVANCE** when and where he/she is going to practice. The times available would be either immediately after breakfast (from 7:15 am to 8:15 am) or in the evening (from 6:00 p.m. to 7:45 p.m.) and the locations would be one of the ensemble rooms. Out of consideration for your fellow campers there should be no practicing in your dorm room.

MEALS: Meals are served in the Student Center Dining Commons on the UMF Campus. The first meal is dinner on Sunday evening at 5:00 p.m. and the final meal is a continental breakfast of bagels, fruit and juice on Saturday morning. In between you get three meals a day.

EVENING CONCERTS: After dinner each night from Sunday through Thursday, evening concerts are performed by members of our faculty with a different musician featured each night. All concerts begin at 8:00 p.m. in C131(Roberts Learning Center). Concerts are a mandatory part of your curriculum. Out of respect for the artists on stage, please arrive early; attendance will be taken before each concert. No concert begins until everyone is seated.

FACULTY: Our faculty musicians have been selected from various parts of New York, New Jersey , Massachusetts and Maine and are extremely committed and dedicated to both teaching and performing this music. Make use of your time with them; they are

friendly, accessible people who are at camp to help you learn.

DAILY SCHEDULE: Available at Registration or first thing Monday morning. Adhere to your schedule; **BE ON TIME.**

CELL PHONES: Cell phones will not be permitted once camp has begun. When you arrive your phone will be labeled and locked in the office and you will be allowed to use it during any of the breaks. Campers will be requested to drop them off at Registration and will receive them again on the last day of camp. A phone card will be available in the office for those without phones.

PARENTS VISITS AND CONTACT INFO: Parents or guardians are welcome any time to check out rehearsals or concerts. Please give us a call (office #207-778-7758) or check in at Mallett Hall at the desk. The best time for parents to reach campers is from 7:45 a.m. until 8:25 a.m., between noon and 12:50 p.m., between 6:30 and 7:45 p.m. and after 9:30 p.m. and the contact number is 207-778-7758. Our **MAILING ADDRESS AT CAMP** is Maine Jazz Camp, University of Maine at Farmington, Mallett Hall, Farmington ME 04938. For information regarding motels/hotels in the area, please google Farmington Maine Motels.

STUDENT CONCERTS: For week 1, the Friday concert will take place at 6:30 p.m. and Saturday at 10.30 a.m. and for week 2, the Friday concert will start at 6:30 p.m. and the Saturday concert will start at 10:00 a.m (please note slightly earlier). These concerts will be in C131. All campers must perform at both student concerts and are free to leave directly after his/her ensemble has performed on Saturday morning if he/she must.

MUSIC MATERIALS: Please bring your instrument. **ONLY** pianos are provided. Drummers drop off drums in an assigned room when you arrive. Guitarists and bass players please bring amps. Vocalists please bring microphones. Everyone bring music stands, music paper notebooks and extras for your instrument such as reeds, strings, etc. **MAKE SURE YOUR INSTRUMENT IS IN GOOD WORKING ORDER BEFORE YOU COME TO CAMP.** If you encounter any small problems with your horn during camp, please mention it to your instructor and we will do all we can to fix the problem.

INSTRUMENT INSURANCE: The insurance of your instrument against theft and damage is the responsibility of the camper. Maine Jazz Camp cannot take the responsibility in case of theft, damage or loss of personal items.

NURSE: Anita Hedstrom will be on hand checking in a couple of times a day if you need minor medical attention. She will also be around at Registration to process medical forms and address any questions you might have.

ROOM KEYS: At registration, you will be assigned a key to your dormitory room. Keys are your responsibility, if you lose your key, the lock has to be changed, an expense passed on to you.

SECURITY DEPOSIT: A small security deposit of \$10 will be assessed at Registration to insure the Jazz Camp in the event of vandalism damages. (**PARENTS:** Could you please bring to registration a separate check for \$10 made out to Maine Jazz Camp so the same may be returned to you (approx. 4 weeks later) if no damages are reported). Our damage assessment is usually low and the result of unintentional damage, but it is nonetheless the responsibility of the camper. Please be very careful as you move about the dorm and campus. We get charged full price for everything considered to be our fault and on our time.

COMMUNICATION: If you are new to Maine Jazz Camp, please do not wait until half way through the week to talk to me or the counselors if you need to talk about something. The doors or communication are always open. And, of course, at any time before camp.

If anyone would like to make a donation, all you have to do is make a check out to MAINE JAZZ CAMP and include a note indicating your intention i.e. if it is for an individual student or simply a general donation. So if you are in a financial position to do so please consider the students of Maine Jazz Camp.

LIFE AT MAINE JAZZ CAMP: You are surrounded by people your own age who are there for the same reasons as you. Friendships that are cultivated at the camp continue throughout the year. Things are really quite simple at MJC, we eat, sleep and play music. Absolutely no one goes away from their week at camp without some sense of musical accomplishments.

IF YOU NEED TO REACH ME ONCE CAMP HAS BEGUN, PLEASE CALL/TEXT ME AT 718-499-9051.

Christine Correa mainejazzcamp@earthlink.net www.mainejazzcamp.com

SCHEDULE FOR SUNDAY

1:00 p.m. - 3:00 p.m.	Registration in Mallett Hall Lounge
3:00 p.m. - 3:30 p.m.	Orientation in Mallett Hall Lounge
3:30 p.m. - 4:45 p.m.	Student Auditions
5:00 p.m. - 5:45 p.m.	Dinner in Student Commons
6:00 p.m. - 7:30 p.m.	Dorm Time
7:45 p.m.	Meet in Lounge to walk over to Faculty Concert
8:00 p.m. - 9:15 p.m.	Evening concert by MJC faculty in C131
9:15 p.m.	Walk with counselors back to dorm
9:45 p.m.	Dorm Floor
10:00 pm.	Dorm Room
10:15 pm.	Lights out

The above is an itinerary for the first Sunday of camp. A daily schedule for the rest of the week will be available Monday morning.

MAINE JAZZ CAMP HEALTH FORM

Name: _____ Date of Birth: _____

Street: _____

Town: _____ State: _____ Zip: _____

Parent or guardian: _____

Address if different from above:

Daytime telephone: _____ Eve/night tel: _____

Contact person other than parent/guardian if unable to reach:

Name: _____ Relationship _____ Tel: _____

Date of last Tetanus booster: _____

What medical history do you wish the camp to be aware of? Please list any allergies. List the present medications the camper will be taking. Each camper will be responsible for his/her own medications.

Medical insurance is not provided by the camp and therefore any emergency medical treatment will be the responsibility of the camper. Please provide insurance information if available:

Company: _____ Policy No: _____

Name of Primary Care Physician: _____ Tel No: _____

I hereby authorize Maine Jazz Camp or any of its representatives to seek medical care for this camper in case of an emergency. I understand that the camp will try its best to notify the parent or guardian in the case of any medical emergency.

Date: _____ Signature: _____

RULES & REGULATIONS OF THE MAINE JAZZ CAMP

1.**DRUGS, ALCOHOL AND TOBACCO:** Use or possession will result in automatic and immediate dismissal with no refund - and no return to Maine Jazz Camp.

2.**INCENSE BURNING** is prohibited at all times

3.**PRANKS AND BULLYING:** Verbal and physical bullying or pranks will not be tolerated.

4.**DESTRUCTION OF PERSONAL & SCHOOL PROPERTY** will result in immediate dismissal with no refund. Loss of personal property, property damage, induced accident or injury or the cost of malicious acts of vandalism are the personal responsibility of the perpetrator and their adult guardian or parents. Further investigation may include police investigation for #1, 2 and 3. The elevators should be used with care and smoke detectors and fire extinguishers should not be touched at all.

5.**INSTRUMENT INSURANCE:** The insurance of the camper's instrument against theft and damage is the responsibility of the camper. Maine Jazz Camp cannot take any responsibility in case of theft, damage or loss of personal items.

6.**VISITATION:** Boys will stay on floors assigned to boys only - and the same applies to the girls. Visitation in dorm rooms between sexes is not permitted. All visitors must check in at the MJC office in Mallett Hall upon entering. Visitors are subject to the rules and regulations of Maine Jazz Camp. No student is permitted to go beyond the areas confined to camp once the camp is in session. Walks into town are definitely prohibited.

7.**MOTOR VEHICLES:** Students are not allowed to bring a car or any vehicle to Maine Jazz Camp. However, if a student does have a license a written consent from the parents should be sent in along with the application. In this case, the car should remain parked during the camp session. Driving someone else's car or vehicle is not permitted.

8.**INSURANCE:** Maine Jazz Camp cannot be held liable or responsible in any way for personal injury or negligent behavior on the part of any student. Please be careful.

9.**PRACTICING:** No practicing in dorm rooms. There are specified places & times.

10.**PUNCTUALITY:** Be on time for all classes and concerts. Attendance will be taken at the beginning of each class.

11. **LIGHTS OUT:** Students are required to be on their dorm floors by 10:00 p.m. each night. Lights are out at 10:30 p.m. Any student not accounted for at these times will be searched by staff and campus police. Flagrant violation of this rule may result in dismissal with no refund.

Signature of Camper

Signature of Parent/Guardian